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| Jade Makua | 2960 Lae Lae Way  Honolulu, HI 96819  **(808) 499-7759**  **jmakua@hawaii.edu** |
| WORK EXPERIENCEKokua Kalihi Valley Roots Cafe, Honolulu, Hawaii — *Food Prep/Product Demonstrator* October 2017 - December 2017 (Seasonal)  * Prepared food samples for KKV farmers market * KKV farmers market set-up * Product demonstration * Kitchen clean up   **Bills Hawaii,** Honolulu, Hawaii  *Hostess/Retail*  October 2018 - March 2020   * Hosting (Restaurant - Upstairs level)   + Seating people down and giving them menus   + Taking reservations in-person/over the phone   + Bussing tables   + Answering phone calls   + Setting up a floor plan   + Giving proper menus to customers with vouchers   + Cleaning/making sure the restaurant looks neat * Retail (Retail store - Downstairs level)   + Greeting and checking in customers for the restaurant   + Helping with sales of the clothes/products   + Helping customers with questions   + Retrieving clothes for customers to try on   + Organizing and restocking clothing racks and shelves   **Upstairs Hawaii**, Honolulu, Hawaii  *Hostess/Retail and Food runner*  July 2021 – November 2022   * Hosting (Restaurant - Upstairs level)   + Seating people down and giving them menus   + Taking reservations in-person/over the phone   + Answering phone calls   + Cleaning/making sure the restaurant looks neat * Retail (Retail store - Downstairs level)   + Greeting and checking in customers for the restaurant   + Helping with sales of the clothes/products   + Retrieving clothes for customers to try on * Food runner   + Take food from kitchen to customer’s table   + Polishing silverware, cups, and dishes   + Filling water pitchers   **Buho Cocina y Cantina**, Honolulu, Hawaii  *Hostess*  November 2022 – January 2023   * Hosting   + Seating people down and giving them silverware   + Taking reservations in-person/over the phone   + Answering phone calls   + Placing take-out orders   + Cleaning/making sure the restaurant looks neat   + Bussing tables   + Washing cups in the dishwasher   **Westman’s Café and Lounge**, Honolulu, Hawaii  *Hostess*  December 2022 – Present   * Hosting (Restaurant - Upstairs level)   + Seating people down and giving them menus   + Taking reservations in-person/over the phone   + Answering phone calls   + Cleaning/making sure the restaurant looks neat   + Polishing silverware   + Rolling silverware into napkins * Retail (Retail store - Downstairs level)   + Greeting and checking in customers for the restaurant   + Helping with sales of the products   + Placing customer’s take-out orders   + Polishing silverware   + Rolling silverware into napkins   **Kapiolani Medical Center**, Honolulu, Hawaii  *Dietitian Aide*  January 2023 – Present   * Dietitian Aide   + Mixing formula for infants, children, and adults in the medical center   + Delivering formula to the different units   + Collecting patient’s menus and assisting them in making menu selections   + Answering phone calls from the different units of the hospital   + Communicating with nurses and the kitchen to give patients food trays   + Making a food tally for the cooks, pantry, and tray line   + Entering/updating patients diet orders in our computer system   + Inputting patient’s daily menus into the computer system   + Printing out tray tickets and snack lists for the cooks and tray line  **VOLUNTEER WORK** - Kaimuki High School  - Waianae and Wahiawa Food Distributions  - Hawaii Farm-to-School Spring 2021 HIPHI Intern  - UH Manoa Sustainable and Organic Agriculture Program  - Lanakila Meals on Wheels  - UH Manoa Food Recovery Network  **ACHIEVEMENTS**  - Graduated with Academic Honors  - Dean’s List at UH Manoa  - Children’s Healthy Living in Dietetics (CHLD) Scholar  - Manoa Service Award  **LANGUAGES**  - Japanese: 3 years | **EDUCATION** University of Hawaii at Manoa, Honolulu, Hawaii —*Major: Dietetics* Current GPA: 3.49 August 2017 – December 2022SKILLS - Word, Excel, PowerPoint  - Cooperative  - Adaptable  - Flexible  - Multitasking  - Organized  - Helpful  - Critical thinking  - Productive  - Communication  **EXTRACURRICULAR ACTIVITIES**  - Food Science and Human Nutrition (FSHN) Council  - Children’s Healthy Living in Dietetics (CHLD) Scholarship Program  **REFERENCES**  - Susumu Tamura  General Manager  Upstairs Hawaii  susumu@upstairshawaii.com  - Ben Mirkov  General Manager  Buho Cocina y Cantina  ben@diamonddining.com  - Monica Esquivel  Professor  University of Hawaii at Manoa  monicake@hawaii.edu  - Marie Revilla  Professor  University of Hawaii at Manoa  mariekf@hawaii.edu  - Alison Bright  Nutrition Services Manager  Kapiolani Medical Center  alisono@kapiolani.org |