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| Jade Makua | 2960 Lae Lae WayHonolulu, HI 96819**(808) 499-7759****jmakua@hawaii.edu** |
| WORK EXPERIENCEKokua Kalihi Valley Roots Cafe, Honolulu, Hawaii — *Food Prep/Product Demonstrator* October 2017 - December 2017 (Seasonal)* Prepared food samples for KKV farmers market
* KKV farmers market set-up
* Product demonstration
* Kitchen clean up

**Bills Hawaii,** Honolulu, Hawaii *Hostess/Retail* October 2018 - March 2020* Hosting (Restaurant - Upstairs level)
	+ Seating people down and giving them menus
	+ Taking reservations in-person/over the phone
	+ Bussing tables
	+ Answering phone calls
	+ Setting up a floor plan
	+ Giving proper menus to customers with vouchers
	+ Cleaning/making sure the restaurant looks neat
* Retail (Retail store - Downstairs level)
	+ Greeting and checking in customers for the restaurant
	+ Helping with sales of the clothes/products
	+ Helping customers with questions
	+ Retrieving clothes for customers to try on
	+ Organizing and restocking clothing racks and shelves

**Upstairs Hawaii**, Honolulu, Hawaii*Hostess/Retail and Food runner*July 2021 – November 2022* Hosting (Restaurant - Upstairs level)
	+ Seating people down and giving them menus
	+ Taking reservations in-person/over the phone
	+ Answering phone calls
	+ Cleaning/making sure the restaurant looks neat
* Retail (Retail store - Downstairs level)
	+ Greeting and checking in customers for the restaurant
	+ Helping with sales of the clothes/products
	+ Retrieving clothes for customers to try on
* Food runner
	+ Take food from kitchen to customer’s table
	+ Polishing silverware, cups, and dishes
	+ Filling water pitchers

**Buho Cocina y Cantina**, Honolulu, Hawaii*Hostess*November 2022 – January 2023* Hosting
	+ Seating people down and giving them silverware
	+ Taking reservations in-person/over the phone
	+ Answering phone calls
	+ Placing take-out orders
	+ Cleaning/making sure the restaurant looks neat
	+ Bussing tables
	+ Washing cups in the dishwasher

**Westman’s Café and Lounge**, Honolulu, Hawaii*Hostess*December 2022 – Present* Hosting (Restaurant - Upstairs level)
	+ Seating people down and giving them menus
	+ Taking reservations in-person/over the phone
	+ Answering phone calls
	+ Cleaning/making sure the restaurant looks neat
	+ Polishing silverware
	+ Rolling silverware into napkins
* Retail (Retail store - Downstairs level)
	+ Greeting and checking in customers for the restaurant
	+ Helping with sales of the products
	+ Placing customer’s take-out orders
	+ Polishing silverware
	+ Rolling silverware into napkins

**Kapiolani Medical Center**, Honolulu, Hawaii*Dietitian Aide*January 2023 – Present* Dietitian Aide
	+ Mixing formula for infants, children, and adults in the medical center
	+ Delivering formula to the different units
	+ Collecting patient’s menus and assisting them in making menu selections
	+ Answering phone calls from the different units of the hospital
	+ Communicating with nurses and the kitchen to give patients food trays
	+ Making a food tally for the cooks, pantry, and tray line
	+ Entering/updating patients diet orders in our computer system
	+ Inputting patient’s daily menus into the computer system
	+ Printing out tray tickets and snack lists for the cooks and tray line

**VOLUNTEER WORK**- Kaimuki High School - Waianae and Wahiawa Food Distributions - Hawaii Farm-to-School Spring 2021 HIPHI Intern- UH Manoa Sustainable and Organic Agriculture Program- Lanakila Meals on Wheels- UH Manoa Food Recovery Network**ACHIEVEMENTS**- Graduated with Academic Honors- Dean’s List at UH Manoa- Children’s Healthy Living in Dietetics (CHLD) Scholar - Manoa Service Award**LANGUAGES**- Japanese: 3 years | **EDUCATION**University of Hawaii at Manoa, Honolulu, Hawaii — *Major: Dietetics*Current GPA: 3.49August 2017 – December 2022SKILLS- Word, Excel, PowerPoint- Cooperative- Adaptable- Flexible- Multitasking- Organized- Helpful- Critical thinking- Productive- Communication **EXTRACURRICULAR ACTIVITIES**- Food Science and Human Nutrition (FSHN) Council - Children’s Healthy Living in Dietetics (CHLD) Scholarship Program **REFERENCES**- Susumu Tamura General ManagerUpstairs Hawaiisusumu@upstairshawaii.com- Ben MirkovGeneral Manager Buho Cocina y Cantinaben@diamonddining.com- Monica EsquivelProfessorUniversity of Hawaii at Manoamonicake@hawaii.edu- Marie RevillaProfessor University of Hawaii at Manoamariekf@hawaii.edu- Alison BrightNutrition Services ManagerKapiolani Medical Centeralisono@kapiolani.org |